



भारतीय प्रौद्योगिकी संस्थान दिल्ली
INDIAN INSTITUTE OF TECHNOLOGY DELHI

No.: IITD/Rectt./DR/2026/

Date: 27.02.2026

**NOTICE FOR THE POST OF ASSISTANT SPORTS OFFICER
OF GROUP-‘B’ (NON-ACADEMIC POST)**

Sub.: Schedule of Document Verification and Tier-II (Trade Test/ Computer Test/ Skill Test/ Other Test) for the provisionally qualified candidates in Tier-I (Written Test Examination) held on 14.11.2025 for the post of Assistant Sports Officer of Group-‘B’ (Non-Academic post) in lieu of Advertisement No. E-II/07/2024(DR) Dated March 11, 2024.

- Based on Tier-I: Written Test Examination of above-mentioned post held on 14.11.2025 conducted by NIELIT, the provisionally qualified candidates in Tier-I as uploaded on NIELIT and Institute Website are provisionally eligible for **Document Verification and Tier-II (Trade Test/ Computer Test/ Skill Test/ Other Test)** for the above-mentioned post.
- **Document verification shall be done to verify the Document and eligibility criteria as per the advertisement and adopted criteria by Shortlisting Committee, if any.** It is mandatory to produce requisite documents in **ORIGINAL** at the time of **Document Verification**.
- **Candidate MUST bring Admit Card issued by NIELIT at the time of Tier-I (Written Test). No separate call letter/ admit card shall be issued for the Document Verification and Tier-II (Trade Test/ Computer Test/ Skill Test/ Other Test).**
- All the provisionally qualified candidates called for Document verification are advised to submit the attached format (**Annexure-I**) along with requisite documents, i.e., self- attested copies of Certificates/ testimonials at the time of verification of documents (as mentioned in the application form/ justify the eligibility criteria for the afore-mentioned post).
- The candidates are required to report for the **Document Verification and Tier-II (Trade Test/ Computer Test/ Skill Test/ Other Test)** as per the following schedule: -

Sl. No.	Name of the Post	Reporting Date and Time	Reporting Venue
1	Assistant Sports Officer	22.03.2026 (Sunday) at 08:30 AM	Mittal Sports Complex, Reception, IIT Delhi, Hauz Khas, New Delhi – 110016

NO REQUEST FOR CHANGE OF DATE/TIME/VENUE OF DOCUMENT VERIFICATION AND TIER-II (TRADE TEST/ COMPUTER TEST/ SKILL TEST/ OTHER TEST) WILL BE ENTERTRAINED.

IMPORTANT INSTRUCTIONS

Scheme of Examination and Selection Process for above post are available at

<https://home.iitd.ac.in/jobs->

[iitd/uploads/APPROVED%20SCHEME%20OF%20EXAMINATION%20&%20SYLLABUS.pdf](https://home.iitd.ac.in/jobs-iitd/uploads/APPROVED%20SCHEME%20OF%20EXAMINATION%20&%20SYLLABUS.pdf)

(1) Selection Process:

- a) After declaration of the result of Tier-I (Written Test Examination) for the post of Assistant Sports Officer, IIT Delhi is conducting the Document Verification and Tier-II (Trade Test/ Computer Test/ Skill Test/ Other Test) of each provisionally Qualified Candidate(s) in Tier-I to ascertain the eligibility of the candidate.
- b) **The Tier-II examination of only those candidates shall be conducted, who qualify in Tier-I of the Selection process and found eligible during Document Verification.**
- c) Thereafter, Final Result (Merit wise) shall be declared in due course of time.

(2) The candidates must bring the following documents: -

- a) **Admit Card issued by NIELIT at the time of Written Test** along with any identity proof (**in original**) issued by Government Authority for personal verification (i.e. Passport/ Voter Identity Card/ PAN Card/ Aadhar Card/ Any Identity Card issued by Competent Authority).
- b) **All certificates/ documents** etc. as mentioned in the Application Form in **ORIGINAL along with one set of self-attested photocopies** of the same in support of educational qualification, essential experience, category (if applicable) etc.
- c) **“No Objection Certificate” (in ORIGINAL)** if employed in Government/ Semi Government Organizations / Autonomous Bodies/ PSUs.
- d) Essential experience certificates (in original / self-attested photocopies) as required for the post.
- e) Equivalency certificate (IDA/ other pay scales to 7th CPC pay matrix level), if applicable.
- f) One passport size latest photograph.

(3) Components of the Tier-II (Trade Test/ Computer Test/ Skill Test/ Other Test):-

Tier-II (Trade Test/ Computer Test/ Skill Test/ Other Test) will consist of the following components: -

1. Physical Fitness Test- **Qualifying in nature**
2. Sports Proficiency and Coaching Skills Assessment- **30 Marks**

Physical Fitness Test: -

This test will focus on motor abilities.

Sports Proficiency and Coaching Skills Assessment: -

- This assessment will focus on technical proficiency, coaching ability, demonstration skills, and knowledge of rules.
- Candidates shall be assessed in **ANY ONE** of the sports/games listed below: -

Badminton	Athletics
Chess	Basketball
Squash	Cricket
Table Tennis	Football
Tennis	Hockey
Swimming	Volleyball
Waterpolo	Weightlifting

Important Instructions:-

1. Each candidate must inform about their preferred choice of the sport/game from the above list for the Sports Proficiency and Coaching Skills at least seven (07) days in advance through an email to hodbsa@admin.iitd.ac.in.
2. Each candidate must bring all necessary sports equipment pertaining to their choice of sport/game and report in proper sports attire and shoes.
3. It is mandatory for each candidate to produce a valid Physical Fitness Certificate issued by a qualified medical practitioner, certifying that the candidate is medically fit to undergo vigorous physical activity. Failure to produce the certificate shall result in disqualification.

Kindly Note:

- Production of original documents along with self-attested copies is mandatory on the day of Document Verification. In the absence of any original document, a self-attested copy of the same shall be accepted, subject to submission of Undertaking at the time of Document Verification and production of the same on the day of joining, if selected.
- However, if candidates are not able to produce either original or self-attested photocopies of the required essential documents as per advertisement for the afore-mentioned post at the time of document verification, their Tier-II (Trade Test/ Computer Test/ Skill Test/ Other Test) shall NOT be conducted and considered as ineligible.
- Document Verification and Tier-II (Trade Test/ Computer Test/ Skill Test/ Other Test) may continue till late evening. The candidates are advised to make the necessary arrangement to stay back, if required.
- **The candidates appearing in the Document Verification and Tier-II (Trade Test/ Computer Test/ Skill Test/ Other Test): At any stage of the selection process if it is found that they are either not fulfilling the eligibility criteria or the documents submitted by the candidates are fake or the candidates have clandestine antecedents and have suppressed the said information, their candidature shall be rejected.**

- The reporting time should be strictly adhered to by the candidates.
- TA shall be reimbursed as per Public Notice dated 19.10.2023, TA form available at <https://home.iitd.ac.in/jobs-iitd/uploads/Non-Academic-Staff/Notice%20&%20Travel%20Allowance%20form.pdf>
- No Candidate would be allowed to enter the Reporting Venue without Admit Card and Valid ID Proof.
- It is mandatory to appear (in person) in document verification and Tier-II (Trade Test/ Computer Test/ Skill Test/ Other Test) on scheduled date/time/venue and in case the applicant(s) does not appear (in person) in document verification and Tier-II (Trade Test/ Computer Test/ Skill Test/ Other Test), his/her candidature shall be rejected.
- No request for change of date/time/venue of Document Verification etc. shall be considered under any circumstances.
- PwBD candidates must bring a PwBD certificate issued by the Competent Authority, if claiming relaxation under the PwBD category.
- No candidate shall be permitted to leave the venue before the end of the Document Verification and Tier-II (Trade Test/ Computer Test/ Skill Test/ Other Test).
- The Institute will not be responsible for the safekeeping of personal belongings or for its loss, if any.

(Recruitment Cell)
IIT Delhi

INDIAN INSTITUTE OF TECHNOLOGY DELHI**Proforma for Document Verification**

Post applied for	Assistant Sports Officer	<div style="border: 1px solid black; padding: 5px; text-align: center;"> Affix here your self-attested Passport size photo </div> <div style="border: 1px solid black; height: 30px; width: 100%;"></div> (Signature of the Candidate)
Advt. No.	E-II/07/2024(DR) Dated March 11, 2024	
Name of the candidate		
Application No.		
Roll No.		

Note: (i) All the documents should be self- attested by the candidate and sequentially arranged.
(ii) The remarks column should NOT be left blank. Not Applicable may be mentioned, if required.

Sl. No.	Documents	Page No(s).	Remarks of the verifier (Verified from original) "Yes/No"
1	Application Form submitted at the time of submission of online application.		
2	ID Proof (Aadhar Card / PAN Card / Voter ID Card)		
3	Secondary / Class-10 (Marksheet & Certificate)		
4	Higher Secondary/ Class-12 (Marksheet & certificate)		
5	Diploma		
	Marksheet of all semesters / years		
	Certificate		
6	Graduation		
	Marksheet of all semesters / years		
	Degree Certificate		
7	Post Graduation		
	Marksheet of all semesters / years		
	Degree Certificate		
8(A)	Category Certificate (if any) (SC/ ST/ OBC-NCL*/EWS*/PwBD) *OBC-NCL and EWS Certificate for the concerned Posts must be issued in the Financial Year as mentioned at Point no. 2(c) under Important Instructions of the NOTICE FOR GROUP-'B' & 'C' POSTS.		
8(B)	Whether SC/ST/OBC candidate's community is included in the Central list of Scheduled Castes, Scheduled Tribes or OBCs,		

	notified by the Government of India in relation to the concerned State. (Yes/No)		
9	Ph.D Degree Certificate and marksheet (if applicable)		
10	Equivalency certificate (IDA/ other pay scales to 7 th CPC pay matrix level), if applicable.		
11	Experience Certificate(s), if applicable <i>As on last date of application as per Advertisement</i>		
12	No Objection Certificate from current employer, if applicable		
13	Any other documents, please specify_____		

I hereby declare that the above information/ documents are correct to the best of my knowledge and belief.

Date:

Signature of Candidate
Mob:
E-mail ID:

For office use

Comments on verification of documents:

Signature of the verifier (Member)

Signature of In-charge Document Verification Committee